



**Florida Association of County Attorneys**  
**New Assistant County Attorney Orientation**  
**Thursday, September 18, 2025**  
**1:00 – 5:00 pm, ET**  
**UF Hilton Conference Center**  
**Alachua County**  
**Dogwood**  
**(4 CLE Hours)**

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1:00 p.m.	<b>Opening Remarks and Welcome</b> Jewel White, Pinellas County FACA President
1:00 p.m. to 1:30 p.m.	<b><u>County Government 101 &amp; Home Rule: Charter v. Non-Charter</u></b> Ginger Delegal, Executive Director <i>Florida Association of Counties</i>
1:30 pm to 2:30 p.m.	<b><u>Communication Skills: Dealing with Difficult People</u></b> Rebecca Bandy, Director <i>Henry Latimer Center for Professionalism</i> <i>Florida Bar</i>
2:30 p.m. to 2:45 p.m.	<b><i>Refreshment Break</i></b>
2:45 p.m. to 3:30 p.m.	<b><u>Ordinance Drafting Best Practices</u></b> Kerry Parsons, Esq. <i>Nabors, Giblin &amp; Nickerson</i>
3:30 p.m. to 4:15 p.m.	<b><u>Ethics, Sunshine Law, and Public Records: The Good, the Bad, and the Brand New</u></b> Caroline Klancke, J.D., C.C.E.P., Executive Director <i>Florida Ethics Institute</i>
4:15 p.m. to 5:00 p.m.	<b><u>Quasi-Judicial vs. Legislative</u></b> Patrick McCormack, Retired <i>St. Johns County Attorney</i>
5:00 p.m.	<b><u>Closing Remarks</u></b> Jewel White, Pinellas County Attorney FACA President